



## MINUTES

### **A meeting of the Pukekohe High School Board was held at 6.24pm, 17 November 2025**

#### **OPEN MEETING**

**Present:** Simon Williams, Murray Saunders (Principal), Eleanor Reynolds (Staff Representative), Denis Murphy (Business Manager), Frans van Dorsser, Laiha Holliday, Lincoln Sharp, Shawna Coleman, Meagan McAuley (Board Secretary), Lachlan Hadley (Student Representative), Denise Proctor

**Visitor:** David Faitala (Deputy Principal)

#### **1. Apologies**

Nil

**Carried**

#### **2. Declaration of Conflicts of Interest**

Lincoln Sharp noted his conflict of interest regarding international students and the Manukau Road development.

**Carried**

#### **3. Confirmation of Previous Minutes**

Presiding member moved:

*"That the minutes of the Pukekohe High School Board dated 20 October 2025, circulated to all Trustees are a true and correct record of the previous meeting".*

**Carried**

Deputy Principal David Faitala provided a verbal update around the attendance with the STAR framework.

#### **David left at 6.26pm**

#### **4. Principal's Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the Principal's report."*

**Carried**

The Presiding member moved:

*"That the Pukekohe High School Board supports a statement outlining the school's ongoing commitment to upholding the principles Treaty of Waitangi and pursuing equitable outcomes for all students."*

**Seconded:** Eleanor Reynolds  
**Carried**

The Presiding member moved:

*"That the Pukekohe High School Board puts on hold for Pukekohe High School entering into an agreement with the Ministry of Education to become the contract-holding school for the Pukekohe cluster of Alternative Education for 2026 until 21 November 2025."*

**Seconded:** Eleanor Reynolds  
**Carried**

## **5. Co-opt Board Members**

Presiding Member moved:

*"That the Pukekohe High School Board co-opts Denise Proctor from Nga Hau e Wha for Māori Community until the election in September 2028, for the purpose of strengthening the voice and perspectives of our Māori community within Board decision-making processes."*

**Seconded:** Eleanor Reynolds  
**Carried**

## **6. 2026 Board Dates**

Presiding Member moved:

*"That the Pukekohe High School Board accepts the board dates within the report."*

**Seconded:** Eleanor Reynolds  
**Carried**

## **7. Student Representative Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the Student Representative report."*

**Carried**

## **8. Financial Report**

Lincoln Sharp moved:

*"That the Pukekohe High School Board accepts the October financial reports."*

**Seconded:** Laiha Holliday  
**Carried**

## **9. Property Management Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the Property Management report."*

**Seconded:** Eleanor Reynolds  
**Carried**

Presiding member moved:

*"That the Pukekohe High School Board approves the building consent proposal submitted by Mr Charles for the Manukau Road development."*

**Seconded:** Eleanor Reynolds  
**Carried**  
**Abstained:** Lincoln Sharp

## **10. Health and Safety Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the Health and Safety report."*

**Seconded:** Laiha Holliday  
**Carried**

## **11. Four Winds Foundation**

Eleanor Reynolds moved:

*"That the Pukekohe High School Board approves the grant application to Four Winds Foundation to assist the school purchasing a new van."*

**Seconded:** Laiha Holliday  
**Carried**

**12. School Docs Policy Review – Minimising Physical Restraint**

Presiding member moved

'That the Pukekohe High School Board approves the Minimising Physical Restraint Policy with no amendments.'

**Seconded:** Shawna Coleman  
**Carried**

Denis Murphy left the meeting at 7.37pm

**Moved from the Chair that the Board moves into in committee at 7.38pm**

**Carried**

**Moved from the Chair that the Board moves out of in committee at 7.51pm**

**Carried**

Moved from the Chair that the board closes 7.52pm

**Carried**

**Meeting closed with a karakia 7.52pm**